

TxDOT Regionalization



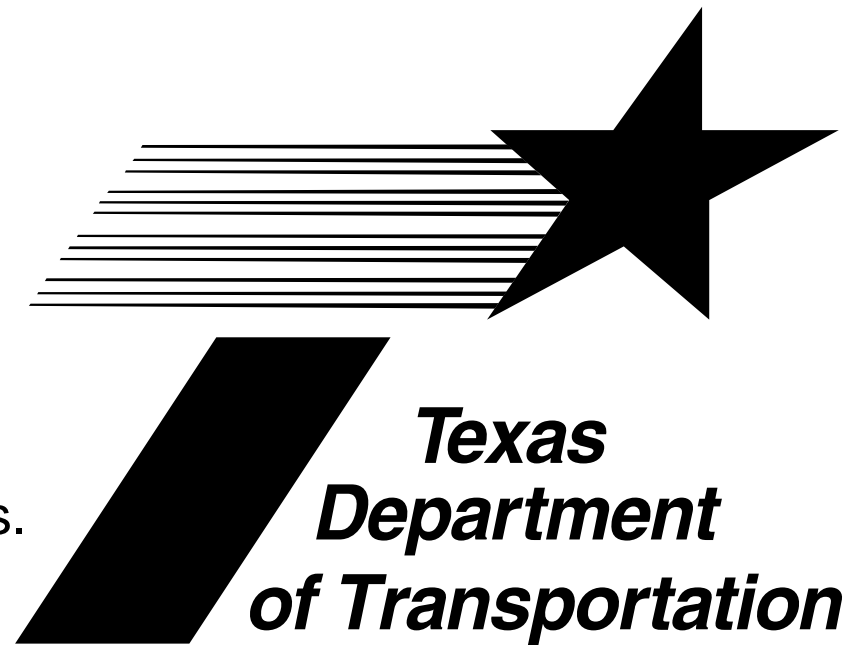
Purpose for Regionalization

- Enhance **customer service** of Professional Service contracts.
- Establish points of contact to provide **consistency** and **efficiency** through standardization.
- Maximize efficient allocation of available **financial** and **production** resources for the State.
- Enhance **customer service** and the collection of funds from the Advanced Funding Agreements.
- Bottom line is that as an agency we need to do **more** with **less**...



Where we were...

- Identified design needs and procured professional services at the District Level.
- Each District developed and negotiated contracts.
- Each District assigned work to contracts, as needed.
- Invoicing was submitted to each District.
- Each District Developed the AFAs.
- Each District was responsible for collecting any AFA agreement funds.
- Each District provided close out for agreements



Where we are...



- District and Region assess design needs for each District (In-house vs Consult).
- Procurements are managed through the Region.
- Region administers professional services contracts to Districts.
- District PM develops scope and man hour assessment for a Work Authorization.
- Region, District and Consultant work together to get WA executed.
- Contracts are managed at the Region. Work Authorizations, Supplementals, Invoices, Consultant Evaluations, etc...
- Projects will be managed by the District PM.
- Invoices are submitted to the Region via dropbox.
- Region will require Districts to submit consultant evaluations for all WAs.
- Region performs financial close-outs for all agreements.

Standard Operating Procedures

- Each Region was assigned functional areas to develop the SOP for guidance. The South was assigned the **Consultant Management and Design Resource**.
- Each SOP outlines the roles and responsibilities along with service level agreements.
- These are approved by administration and being used at this time.
- The SOPs are a “living” document so be on the look out for revisions. Look at the on-line version for the most current version.



Consultant Management and Design Resource SOP Chapters

■ Procurement

- 100 days from Receipt of LOI to signing of the contracts
- Administrative Record needs to be in to Audit at the time of the LOI deadline.
- Primes or Subs with incomplete audit info will be disqualified from the procurement.
- This allows the procurement to maintain the 100 day goal.

■ Contract Management

- In the Beginning you will work with the Region to get the Contract/Work Authorization initiated.
- After the NTP you will work “as usual” with the District PM.
- You will only hear from the Region for SWAs, time extensions or issues.

■ Invoicing

- Regions audit to make sure that you are billing according to the contract.
- Any deviation from the scope needs to be brought to the Region.
- There is NO budget for supplementals. The District has to give up a project to balance their money. **It is VERY important to never work outside your schedule or scope.**

■ Advance Funding Agreements

■ Design Work Agreements



How is Regionalization Working?

- 18 months under our belt
 - All Regions are working together to provide consistent direction for the State and our partners.
- There are monthly Regional Leadership Team Meetings.
 - This consists of Administration, District Engineers and Regional Directors.
 - Keeps the Regions ,working together with the Districts, to provide continued support that helps achieve State goals.
- Using Best Management practices.
 - All Regions are working to use the best of the best to make all efforts efficient and effective.
- Making business decisions that benefit the State.



Consultant and Design Resource Managers

- North – Michael Bolin, P.E. (817)370-3684
- South – Lizette Colbert, P.E. (210)615-6103
- East – Gail Morea, P.E. (713) 802-5795
- West – Keith Craig, P.E. (806)748-4581



Consultant and Design Resource FAQs

- Will South, East and West always be in the North?
 - Yes. It will be less request, but since there four of us we are everywhere. (i.e. North in the South, East in the West, etc...)
- What about our relationships with the Districts that we have built?
 - Projects belong to the Districts, we are support with the process. Districts will always be on the CST.



Projected Contracts for Architectural, Engineering and Surveying Services

Below is a list of statewide projected contracts with consulting architectural, engineering and surveying services, as of February 18, 2011. A project's presence on this list is not an indication that a project contract is authorized for advertisement. The number of contracts, approximate work value, and estimated date of notice is subject to change.

(* [Contracting Plan for the Proposition 12 Funds for Consultant Engineering](#))

Estimated Date of Notice	Managing Office	Intended Location	Contract Type		Approximate Work Value	Highway	Project Limits	Consultant Work Description
			Specific Deliverable	Indefinite Deliverable				
January 2011	North (*)	Dallas	X		TBD	IH 35 E	N of 8 th Street to N of IH 30	PS&E for the reconstruction of IH 35 including the IH 30/IH35 E Interchange.
January 2011	South	Austin	X		TBD	SH 45 SW	IH 35 to Loop 1	Schematic and Environmental Documentation to construct a 4 lane roadway.
January 2011	South (*)	Austin	X		TBD	US 290	Williamson Creek to Circle Drive	Schematic, Environmental Documentation, and PS&E to construct frontage road.
February 2011	East	East Region		X	4 @ \$750,000 each			Hydraulic and Hydrology Services.
February 2011	East East	Region		X	10 - 30 @ \$750,000 each			Surveying Services.
May 2011	East (*)	Houston	X		TBD	I-610	US 90 A to I-10	PS& E to reconstruct connectors.
May 2011	East	East Region		X	4 @ \$250,000 each			Traffic Signal Timing.
April 2011	Design Division	Statewide		X	\$3,000,000	VA		PS&E in support of Statewide (ADA) Curb Ramp Program.

Annual Renewal Requirement Implemented February 18, 2011. [Annual Renewal Information](#)

Upcoming Professional Services

■ Website

- ftp://ftp.dot.state.tx.us/pub/txdot-info/des/projected_contracts.pdf

■ Administrative Requirements

- Due at the time of LOI submittal for Prime and Subconsultants.
- In case of any changes always check the website and NOI for the most current information.
- Always review the deadlines and requirements personally.

■ Precertification

- In the process of being updated.
- It is up to the individual to update information at TxDOT if any changes (i.e. Firm change)



Upcoming Professional Services

■ Interview

- One person per interview per solicitation

■ Preclusions

- applies to the Prime and all involved subs
- Administration has final say
- Will always be noted in the NOI

Where can I get more information?

- I am always available for questions.
 - lizette.colbert@txdot.gov
 - (210) 615-6103
- Consultant Update Meetings
 - Keep Consultants informed of on-going efforts.
 - Provides information from the quarterly CEC statewide mtgs
 - Helps consultants combine efforts to help cut some marketing costs.
- Always open to suggestions from our partners.

